

MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
OPERATIONS POLICY & PLANNING COMMITTEE
HELD TUESDAY, APRIL 11, 2017 AT 7:30 PM

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the Board Policy Handbook Policy 12 "Role of the Superintendent" under Specific Areas of Responsibility #1 Student Learning Clause 1.2 to read "Support instructional strategies, assessment and resources that reflect sensitivity to diversity and incorporate themes such as inclusion, receipt and acceptance.

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the motion to amend Board Policy Handbook Policy 12 "Role of the Superintendent" under Specific Areas of Responsibility #1 Student Learning Clause 1.2 to read "Support instructional strategies, assessment and resources that reflect mission, vision and goals of the District.

Carried Unanimously.

Main motion as Amended:

THAT the Operations Policy and Planning Committee amend the Board Policy Handbook Policy 12 "Role of the Superintendent" under Specific Areas of Responsibility #1 Student Learning Clause 1.2 to read "Support instructional strategies, assessment and resources that reflect mission, vision and goals of the District.

Carried Unanimously.

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the Board Policy Handbook Policy 12 "Role of the Superintendent" under Specific Areas of Responsibility #4 Personnel Management by adding Clause 4.2 "Monitor and improve the performance of all staff"; and by numbering the remainder of the items.

Motion Failed.

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the Board Policy Handbook Policy 12 "Role of the Superintendent" under Specific Areas of Responsibility #8 Organizational Leadership and Management Clause 8.1 to read "Promote at all times a high standards of collaborative professional leadership, effective human relations, and a spirit of educational innovation and advancement throughout the district".

Carried Unanimously.

Policy 15: RECRUITMENT AND SELECTION OF PERSONNEL

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the Board Policy Handbook Policy 15 "Recruitment and Selection of Personnel" by:

adding at the beginning of the preamble "The Board believes that the recruitment and selection of District Personnel is a shared responsibility between the Board and the Superintendent";

adding at the end of the first paragraph of the preamble "To this end, the recruitment, selection and hiring of professional staff will occur through a multi-step process.

adding in the middle of the preamble "Recruitment: All professional staff vacancies will be advertised in appropriate professional publications, internally and externally. Advertisements will include statements of essential and desirable qualifications. A minimum of two weeks must be allowed for advertising vacancies, except in exceptional circumstances for unanticipated vacancies, which may require shortening advertisement times to no less than one week.

adding in the middle of the preamble "Screening: The intent of the screening process is to identify all candidates for interviewing and will be composed of up to two representatives from each of the stakeholder groups and the other members of the senior management team. The Screening committee recommendations are consultative and do not bind the Superintendent or the Board. The Screening Committee will make its recommendations to the Superintendent.

adding in end of the preamble: "Specifically: The following process will be followed for Assistant Superintendent and Secretary Treasurer positions: 1.1 The Superintendent will use a screening committee to conduct initial interviews; 1.2 The screening committee will recommend candidates to be interviewed by the selection committee; 1.3 The Board and Superintendent shall constitute the selection committee; 1.4 The selection committee will attempt to achieve consensus. In the event this is not possible, the successful candidate must be supported by a majority vote of the trustees; 1.5 These positions shall have a role description and the person occupying each of the positions shall have a written contract of employment; 1.6 The compensation grid will be determined by the Board and placement on the grid by the Superintendent; AND THAT, the Superintendent is delegated full authority to recruit and select staff for all other positions.

Motion Failed.

Policy 19: RESTRICTED AND NON-RESTRICTED SURPLUS FUNDS

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the Board Policy Handbook Policy 19 "Restricted and Non-Restricted Surplus Funds" under the preamble by adding to the last line of the 2nd paragraph, "...at the discretion of the Board".

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the proposed amendment to Board Policy Handbook Policy 19 "Restricted and Non-Restricted Surplus Funds" under the preamble by changing the word "discretion" to "direction".

Carried Unanimously.

Main motion as Amended:

THAT the Operations Policy and Planning Committee amend the Board Policy Handbook Policy 19 "Restricted and Non-Restricted Surplus Funds" under the preamble by adding to the last line of the 2nd paragraph, "...at the direction of the Board".

Carried Unanimously.

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the Board Policy Handbook Policy 19 "Restricted and Non-Restricted Surplus Funds" under 2) Restricted Surplus Funds, by changing "contingency funds equal to \$500,000" to read "contingency funds equal to \$1,000,000.

Motion Failed.

Moved and Seconded:

THAT the Operations Policy and Planning Committee recommend that the Board of Education for School District No40 (New Westminster) approve the revised Policy Handbook effective April 25, 2017.

Carried Unanimously.

6. CITY COMMITTEE ASSIGNMENTS

This item was deferred to another meeting.

7. GENERAL ANNOUNCEMENTS

There were no general announcements.

8. NEW BUSINESS

There was no new business.

9. ADJOURNMENT

The meeting adjourned at 9:50 p.m.